

Teaching Assistant Opportunity Description

Queen's University
88 Stuart Street, Richardson
Laboratory
Kingston, ON K7L 3N6
Tel: 613-533-6000x74901
www.path.queensu.ca

Course: CANC440 **Cancer Biology and Therapeutics**

Term: 2181 (Winter 2018)

Course Coordinator: Dr. Susan Cole

Date Last Updated: 2017 August 02

File:TA-canc440

Summary

This is a 4th year seminar-based course with enrollment of up to 20 students. The course is taught by approximately 10 faculty representing different cancer disease sites. The assignments include two oral presentations and one written essay as well as a participation mark. The role of a course TA would include the following –

1. To attend all of the formal course sessions and to provide evaluations of all of the student seminar presentations. This will enable a consistent/standardization presence for the student presentations.
2. To teach part of the introductory session of the course relating to one of the cancer disease sites based on the TA's area of specialization.
3. To act as one of the markers of the student essays.
4. To provide administrative assistance to the course co-ordinator in terms of scheduling, tallying of marks, and communication with session leaders.

Evaluation

TAs will not receive a written evaluation of their performance unless requested from the Course Coordinator. No USAT evaluation will be done.

Professional Conduct

All Pathology TAs are required to adhere to the University Code of Conduct. As teachers of undergraduates, TAs are expected to recognize the serious nature of all forms of Academic Dishonesty, Harrassment and Discrimination and to understand the rules governing such cases at Queen's.

PROCEDURES FOR RESOLVING PROBLEMS BETWEEN TAs and INSTRUCTORS

Please refer to the Collective Agreement at the following link:

<http://www.queensu.ca/vpac/FacultyRelations/psac/CollectiveAgreement/CAJuly711.pdf>

Teaching Assistant Opportunity Description

Course: CANC499 Research Project in Cancer Biology and Genetics

Term: Full Year 2179 (Fall 2017) and 2181 (Winter 2018)

Course Coordinator: Dr. Chris Nicol

Date Last Updated: 2017 August 02

File:TA-canc499

Queen's University
88 Stuart Street, Richardson
Laboratory
Kingston, ON K7L 3N6
Tel: 613-533-6000x74901
www.path.queensu.ca

Summary

Cancer 499 had 5 students in 2016.

The CANC499 Teaching Assistants

A doctoral level graduate student from the Cancer Research Institute Division of Cancer Biology and Genetics will be appointed each year as the Administrative Teaching Assistant for these courses. When possible, this student will themselves have taken CANC 499 during their undergraduate program. This Administrative Teaching Assistant will be available during the course for questions pertaining to:

- a) Course deadlines
- b) Expectations with regard to progress with projects

The Administrative Teaching Assistant will also be available to offer advise with regard to both the oral presentations and the written thesis that comprise the evaluative components of the course. The Teaching Assistant will also participate as one of the three examiners for the two oral presentations during the course. For many of the CANC 499 sessions, this Teaching Assistant will give demonstration presentations – one week prior to student presentations – as a way of illustrating our expectations for such sessions.

In addition to the Administrative Teaching Assistant, all CANC 499 students will be offered the opportunity of working with a laboratory TA who will normally be a graduate student within the Cancer Research Institute. This lab TA will help the CANC 499 student with practical laboratory issues and provide advice concerning their oral and written presentations.

Evaluation

TAs will not receive a written evaluation of their performance unless requested from the Course Coordinator. No USAT evaluation will be done.

Professional Conduct

All Pathology TAs are required to adhere to the University Code of Conduct. As teachers of undergraduates, TAs are expected to recognize the serious nature of all forms of Academic Dishonesty, Harrassment and Discrimination and to understand the rules governing such cases at Queen's.

PROCEDURES FOR RESOLVING PROBLEMS BETWEEN TAs and INSTRUCTORS

Please refer to the Collective Agreement at the following link:

PREPARING LEADERS AND CITIZENS FOR A GLOBAL SOCIETY

<http://www.queensu.ca/vpac/FacultyRelations/psac/CollectiveAgreement/CAJuly711.pdf>

Teaching Assistant Opportunity Description

Course: CANC497 **Research Project in Cancer Biology and Genetics**

Term: Full Year 2179 (Fall 2017) and 2181 (Winter 2018)

Course Coordinator: Dr. Scott Davey

Date Last Updated: 2017 August 02

File:TA-canc497

Queen's University
88 Stuart Street, Richardson
Laboratory
Kingston, ON K7L 3N6
Tel: 613-533-6000x74901
www.path.queensu.ca

Summary

Cancer 497 had 5 students in 2016.

The CANC497 Teaching Assistants

A doctoral level graduate student from the Cancer Research Institute Division of Cancer Biology and Genetics will be appointed each year as the Administrative Teaching Assistant for these courses. When possible, this student will themselves have taken CANC 497 during their undergraduate program. This Administrative Teaching Assistant will be available during the course for questions pertaining to:

- a) Course deadlines
- b) Expectations with regard to progress with projects

The Administrative Teaching Assistant will also be available to offer advice with regard to both the oral presentations and the written thesis that comprise the evaluative components of the course. The Teaching Assistant will also participate as one of the three examiners for the two oral presentations during the course. For many of the CANC 497 sessions, this Teaching Assistant will give demonstration presentations – one week prior to student presentations – as a way of illustrating our expectations for such sessions.

Evaluation

TAs will not receive a written evaluation of their performance unless requested from the Course Coordinator. No USAT evaluation will be done.

Professional Conduct

All Pathology TAs are required to adhere to the University Code of Conduct. As teachers of undergraduates, TAs are expected to recognize the serious nature of all forms of Academic Dishonesty, Harassment and Discrimination and to understand the rules governing such cases at Queen's.

PROCEDURES FOR RESOLVING PROBLEMS BETWEEN TAs and INSTRUCTORS

Please refer to the Collective Agreement at the following link:

PREPARING LEADERS AND CITIZENS FOR A GLOBAL SOCIETY

<http://www.queensu.ca/vpac/FacultyRelations/psac/CollectiveAgreement/CAJuly711.pdf>

Teaching Assistant Opportunity Description

Course: PATH310 Pathology and Molecular Medicine

Term: 2181 (Winter 2018)

Course Coordinator: Dr. Christine Hough

Date Last Updated: 2017 August 02

File:TA-path310

Queen's University
88 Stuart Street, Richardson
Laboratory
Kingston, ON K7L 3N6
Tel: 613-533-6000x74901
www.path.queensu.ca

Summary

Pathology 310 had 150 students in 2016. Capacity has increased to 200 in 2016.

5-6.5 (depending on actual enrollment) Teaching Assistants will assist by participating in tutorials, exam proctoring and assignment and exam marking.

Preference will be given to those Graduate Students who have previously completed Path310 or equivalent, or TA in another departmental course. TAs are expected to have a working knowledge with the course material.

Duties

TAs will facilitate student progress with Independent Learning Modules and are responsible in assisting in the course evaluation consisting of two midterms, two ILM assignments and the final exam. The nature of this work means that short periods of intensive time and effort will be required.

Evaluation

TAs will not receive a written evaluation of their performance unless requested from the Course Coordinator. No USAT evaluation will be done.

Professional Conduct

All Pathology TAs are required to adhere to the University Code of Conduct. As teachers of undergraduates, TAs are expected to recognize the serious nature of all forms of Academic Dishonesty, Harassment and Discrimination and to understand the rules governing such cases at Queen's.

PROCEDURES FOR RESOLVING PROBLEMS BETWEEN TAs and INSTRUCTORS

Please refer to the Collective Agreement at the following link:

<http://www.queensu.ca/vpac/FacultyRelations/psac/CollectiveAgreement/CAJuly711.pdf>

Teaching Assistant Opportunity Description

Course: PATH425 Current Topics in Human Genetics

Term: 2181 (Winter 2018)

Course Coordinator: Dr. Susan Crocker

Date Last Updated: 2017 August 02

Queen's University
88 Stuart Street, Richardson
Laboratory
Kingston, ON K7L 3N6
Tel: 613-533-6000x74901
www.path.queensu.ca

File: TA-path425

Summary

Pathology 425 had 17 students in 2016. Size in 2017 is expected to be approximately the same. One Teaching Assistant will assist by attending lectures and participating in tutorials, exam proctoring, and assignment, and exam marking.

Preference will be given to those Graduate Students who have previously taken Path 425 or have been TAs in the course, or TA in another departmental course. TAs are expected to have a working knowledge of human genetics and some familiarity with the course material.

Duties

TAs are responsible in assisting in the course evaluation consisting of class participation, seminars, one midterm, assignments, and the final exam. The nature of this work means that short periods of intensive time and effort will be required.

Evaluation

TAs will not receive a written evaluation of their performance unless requested from the Course Coordinator. No USAT evaluation will be done.

Professional Conduct

All Pathology TAs are required to adhere to the University Code of Conduct. As teachers of undergraduates, TAs are expected to recognize the serious nature of all forms of Academic Dishonesty, Harrassment and Discrimination and to understand the rules governing such cases at Queen's.

PROCEDURES FOR RESOLVING PROBLEMS BETWEEN TAs and INSTRUCTORS

Please refer to the Collective Agreement at the following link:

<http://www.queensu.ca/vpac/FacultyRelations/psac/CollectiveAgreement/CAJuly711.pdf>

Teaching Assistant Opportunity Description

Course: ** PATH430/826 **Molecular Basis of Disease**
Term: 2181 (Winter 2018)
Course Coordinator: Dr David Lillicrap
Date Last Updated: 2017 August 012

Queen's University
88 Stuart Street, Richardson
Laboratory
Kingston, ON K7L 3N6
Tel: 613-533-6000x74901
www.path.queensu.ca

File: TA-path430

Summary

This is a 4th year seminar-based course with enrollment of up to 15 students. The course is taught by approximately eight faculty. The role of a course TA would include the following –

1. To attend all of the formal course sessions and to provide evaluations of all of the student seminar presentations. This will enable a consistent/standardization presence for the student presentations.
2. To teach part of the introductory session for one of the course “disease themes” – this will depend upon the TA’s area of specialization.
3. To act as one of the markers of the student end of term papers.
4. To provide administrative assistance to the course co-ordinator in terms of scheduling.

Evaluation

TAs will not receive a written evaluation of their performance unless requested from the Course Coordinator. No USAT evaluation will be done.

Professional Conduct

All Pathology TAs are required to adhere to the University Code of Conduct. As teachers of undergraduates, TAs are expected to recognize the serious nature of all forms of Academic Dishonesty, Harrassment and Discrimination and to understand the rules governing such cases at Queen's.

PROCEDURES FOR RESOLVING PROBLEMS BETWEEN TAs and INSTRUCTORS

Please refer to the Collective Agreement at the following link:

<http://www.queensu.ca/vpac/FacultyRelations/psac/CollectiveAgreement/CAJuly711.pdf>



Teaching Assistant Opportunity Description

Course: PATH499 **Research Project in Pathology**
Term: Full Year 2179 (Fall 2017) and 2181 (Winter 2018)
Course Coordinator: Dr. Xialong Yang
Date Last Updated: 2017 August 02

Queen's University
88 Stuart Street, Richardson
Laboratory
Kingston, ON K7L 3N6
Tel: 613-533-6000x74901
www.path.queensu.ca

File: TA-path499

Summary

Pathology 499 had 10 students in 2016.

One Admin Teaching Assistant

"The Admin Teaching Assistant will assist by organizing and participating in oral and poster presentations and supplying marks for the course".

Preference will be given to those Graduate Students who have previously been TAs in the course, TA in another departmental course. TAs are expected to have a working knowledge with the course material.

One Lab Teaching Assistant for each Research Laboratory with a student.

Undergraduate students require supervision in research laboratories and the Lab TA will be the individual responsible to instruct, review and supervise the students in the lab. The Lab TA must be a graduate student in that research lab. The Lab TA is responsible for supervising the undergraduate student in the lab.

Evaluation

TAs will not receive a written evaluation of their performance unless requested from the Course Coordinator. No USAT evaluation will be done.

Professional Conduct

All Pathology TAs are required to adhere to the University Code of Conduct. As teachers of undergraduates, TAs are expected to recognize the serious nature of all forms of Academic Dishonesty, Harrassment and Discrimination and to understand the rules governing such cases at Queen's.

PROCEDURES FOR RESOLVING PROBLEMS BETWEEN TAs and INSTRUCTORS

Please refer to the Collective Agreement at the following link:

<http://www.queensu.ca/vpac/FacultyRelations/psac/CollectiveAgreement/CAJuly711.pdf>